# STUDENT SUPPORT INDICATOR 2025

#### Alignment to 2025 RTO Standards

This tool is developed in alignment with the 2025 Outcome Standards for RTOS to ensure all learners are provided with equitable access, early support interventions, and tailored learning experiences. It supports the following standards:

**- Outcome Standard 2.1:** Information about support services is accessible prior to enrolment.  
**- Outcome Standard 2.2 & 2.4:** Identification and provision of LLN and digital literacy support.  
**- Outcome Standard 2.5:** Ensuring safe, inclusive learning environments.  
**- Outcome Standard 1.4**: Customisation of training and assessment to meet learner needs.  
**- Outcome Standard 4.2:** Continuous improvement through documented learner needs and trainer feedback.

Training Worx Australia – RTO 52508  
***Private and Confidential***

### 1. Student Details

* **Full Name**:
* **Trainer/Assessor Name**:

### 2. Personal Information

* **First Name**:
* **Last Name**:
* **Address**:
* **Post Code**:
* **Phone Number**:
* **Date of Birth**:
* **Country of Birth**:
* **Languages Spoken**:
* **Countries lived in (6+ months)**:
* **Highest Level of Education**:
* **Other Qualifications/Certificates**:

### 3. Interests & Hobbies

**What are your top interests/hobbies? (e.g., sport, art, travel)?**

|  |
| --- |
|  |

### 4. Health & Learning Support

**Are you aware of any health or learning challenges that may impact your study?**

|  |
| --- |
|  |

**How’s your:**

* **Vision**: (check one)  
  Great  / Okay  / Needs Help
* **Hearing**: (circle one)  
  Great  / Okay  / Needs Help

### 5. Reading & Literacy

How much do you read daily? (Check one)

* A lot (20,000 – 5,000 words)
* A fair bit (5,000 – 1,000 words)
* Some (1,000 – 250 words)
* Very little (250 – 0 words)

How do you rate your reading skills? (check one)

* Excellent  / Good / Okay  / Could Improve  / Needs Work

Do you ever struggle with any of the following? (check Yes or No)

* Recognising common words:  
  Yes  / No
* Remembering what you read:  
  Yes  / No
* Sounding out words:  
  Yes  / No
* Reading slowly:  
  Yes  / No
* Understanding what you read:  
  Yes  / No
* Following directions:  
  Yes  / No
* Using a dictionary:  
  Yes  / No

### 6. Writing Skills

Which of these do you find challenging? (Check any that apply):

1. Filling in forms
2. Writing notes/messages
3. Writing more than a sentence or two
4. Writing an informal letter
5. Writing a business letter
6. Spelling
7. Finding the right words
8. Organising your ideas
9. Handwriting

### 7. Math Skills

Rate yourself on the following: (check one for each)

* **Adding**:  
  Poor  / Below Average  / Average  / Good  / Excellent
* **Subtracting**:  
  Poor  / Below Average  / Average  / Good  / Excellent
* **Multiplying**:  
  Poor  / Below Average  / Average  / Good  / Excellent
* **Dividing**:  
  Poor  / Below Average  / Average  / Good  / Excellent
* **Percentages**:  
  Poor  / Below Average  / Average  / Good  / Excellent
* **Fractions**:  
  Poor  / Below Average  / Average  / Good  / Excellent
* **Using a calculator**:  
  Poor  / Below Average  / Average  / Good  / Excellent

**Do you feel confident managing your money and getting the correct change when shopping?**

Yes  / No

### 8. Language, Literacy & Numeracy (LLN) Support

**Why it matters:**  
Language, Literacy & Numeracy (LLN) is crucial for your learning experience. If you need extra support, we’ll offer help through adjustments to the learning program or direct you to additional resources.

If your LLN skills don’t meet the course requirements, we will:

* **Provide support**: Tailored help to meet course requirements.
* **Offer alternatives**: Explore different learning pathways.
* **Refer to specialists**: If needed, we can refer you to experts like the Reading Writing Hotline (1300 655 506).

### 9. Custom Learning Plan (Optional)

If required, we will create a personalized support plan for you based on:

* Your learning needs
* Workplace demands
* Resources available
* Assessment requirements specific to your industry

### 10. Trainer/Assessor Comments (For completion by the trainer/assessor)

|  |  |  |
| --- | --- | --- |
|  | **Trainer Prompts** | **Trainer Notes** |
| **1. Initial Observations** | - Is the student comfortable asking questions?  - Do they demonstrate initiative or hesitation? |  |
| **2. LLN Skill Suitability** | **Based on initial interactions and LLN screening:**  Does the student appear to meet the core Language, Literacy, and Numeracy (LLN) demands of their course?  Yes  / No  If no, summarise observed challenges (e.g., reading, writing, numeracy):  -  - |  |
| **3. Additional Support Required** | Has the student disclosed or demonstrated a need for additional learning support?    Yes No  **If yes**, what support is recommended?   LLN assistance   Flexible delivery adjustments   Technology support   Pastoral or wellbeing support   Referral to LLN specialist |  |

### 11. Declaration

**Student Name**:   
**Signature**:

**Date**:

**Trainer/Assessor Name**:   
**Signature**:

**Date**: